



Sydney English Language Centre (SELC) specialises in teaching English to international students. At SELC, we understand that different students have different needs when it comes to language learning, accommodation, and services. We think you'll find what you're looking for at SELC.



You can choose to study for whatever period best suits you. SELC open all year round with entry dates every 4 weeks.

General English - 2 - 52 weeks

- The General English course teaches students everyday English with a focus on listening and speaking. You will cover all the skills necessary to improve your English level.
- All levels from Beginner to Advanced.
- Course length: 2 - 52 weeks: 21 hours per week plus 2 hours optional conversation class and 5 hours of self study
- General English is the best choice if you want to be able to use English better in a variety of situations. While all skills are taught, General English emphasises speaking and listening, and includes a wide range of functional English to help you feel at ease in any situation. At all levels, General English is fun as well as instructive. You will start to feel more at home in the English-speaking world right from the beginning.
- All major skills are covered: Speaking & Pronunciation; Listening; Reading; Writing; Vocabulary ; Grammar

English for Academic Purposes(EAP) - 2 - 36 weeks

- The English for Academic Purposes course is designed for students interested in studying at university or college. Learn English skills that you can use in your studies in Australia or another English speaking country.
- This course is designed to help you develop the language and study skills necessary for success at university, college or TAFE in an English-speaking country.
- The course runs for 12 - 36 weeks and teaches the following skills:

- Academic reading & writing
- Vocabulary extension
- Text analysis
- Report & essay writing
- Study skills and strategies
- Listening & note-taking skills
- Grammar for study of academic materials
- Research project work
- Seminar/ presentation delivery

English for Business Communication - 2 - 24 weeks

- The English for Business Communication course at SELC is an English for Special Purposes course. It prepares students for working in English in a business environment and also assists students planning to sit the Cambridge Business English Certificate (BEC) exams.

Who is the course for?

Students who wish to:

- Continue in their current job with improved English language skills.
- Improve their chances of finding a job in the future by improving their English language communication
- Better understand the language of the business world
- Enhance their understanding of their first language Business studies
- Be introduced to Business English for the first time
- Prepare for the Cambridge Business English Certificate (BEC) exams

Course Features

- Full-time course
- Interesting and relevant topics
- Authentic business materials
- Realistic business situations
- Monthly team projects
- Individual PowerPoint Presentations
- Role-plays
- Business-related excursions

About the BEC Exams

- Business English Certificate Higher (BEC Higher) - Advanced

A proficiency test of Business English for people who are already in business-oriented work or wish to pursue such a career. The exam consists of Reading, Writing, Listening and Speaking. Topics include marketing, production, financial services and general office work.

- Business English Certificate Vantage (BEC Vantage) - Upper Intermediate

This is an examination of Reading, Writing, Listening and Speaking in an international business context. Students at a broad range of management and clerical levels as well as those with limited business experience should choose BEC Vantage.

The Cambridge Business English Certificate exams are accepted worldwide by many companies and universities.

Course Content

English for Business Communication 1	
Level:	Upper Intermediate to Advanced
Course Length:	12 weeks full-time study You may do 4,8, or 12 weeks of the course
Sample Program:	<ul style="list-style-type: none"> • Communication • Building Relationships

	<ul style="list-style-type: none"> • Job Satisfaction • E-Commerce/ Future of Work • Marketing/ Advertising • Success • Risk/ International Trade • Customer Service/ Team Building • Raising Finance • Takeovers/ Mergers • Crisis Management • Management Styles
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English for Business Communication 2	
Level:	Intermediate
Course Length:	12 weeks full-time study You may do 4,8, or 12 weeks of the course
Sample Program:	<ul style="list-style-type: none"> • Globalisation & Trade • Money & Banking • Strategy • Culture & Travel • Brands & Advertising • Innovation • Competition • Quality • Employment • Organisation • Ethics • Change

English for Customer Service Communication - 4 or 8 weeks

- The English for Customer Service Communication (ECSC) course is designed for students wanting to acquire a working knowledge of the functional English required for employment in a bar or restaurant.
- Students completing the 8-week ECSC program receive a total of 5 certificates:
 - The Barista skills Certificate
 - The Latte Art Certificate
 - The RSA (Responsible Service of Alcohol) Certificate
 - The RCG (Responsible Conduct of Gambling) Certificate
 - SELC's Certificate for ECSC
- Course Structure
 - Module 1. English + Professional Barista Training; Including Barista and Latte Art Certificates; (4 week full-time module)
 - Module 2. English + Bar & Cocktail Training; Including RSA (Responsible Service of Alcohol) and RCG (Responsible Conduct of Gambling) Certificates; (4 week full-time module)

Cambridge Test Preparation - 10 or 12 weeks

- The Cambridge exams (FCE, CAE, CPE) are essential in many countries and SELC's Cambridge Test Preparation can help you achieve the best results. Studying for the Cambridge exams can help ensure your future success in business or at university. The

courses are intensive and challenging and taught by highly professional and experienced teachers.

- Course length: 10 weeks (January) or 12 weeks (March & September)
- 21 hours of classroom lessons + 4 hours supervised Cambridge exam-oriented self-study after class per week. All students in the Cambridge Test Preparation course must also sit for at least one Cambridge exam at the end of the course.
- About the Exams:

First Certificate in English (FCE) - Upper Intermediate

The course prepares students for the most popular of all the Cambridge examinations. Students are able to use a wide range of vocabulary in a variety of social and work situations. The examination consists of 5 papers: Reading, Writing, Use of English, Listening and Speaking.

Certificate in Advanced English (CAE) - Advanced

This course is for students who are able to use English fluently. Preparation for this very practical exam features: many realistic writing tasks such as business letters, leaflets and brochures; vocabulary building through authentic reading; and emphasis on speaking and listening. Students also need a good grasp of grammar, which is tested both in real-world tasks and the English in Use paper. It is recommended for people who work at a managerial or professional level.

Certificate of Proficiency in English (CPE) - Approaching native speaker level

This course is for students who would like to enter university or another place of higher learning. It is an academic examination for people who have a wide vocabulary, enjoy literature and a range of other reading material, and can talk fluently on any topic.

- **The Cambridge General Certificate exams are accepted worldwide by many companies and universities.**

IELTS Preparation - 2 - 24 weeks

- The IELTS Preparation course is for students who need to prepare for the IELTS test. Students improve their language proficiency and test-taking techniques through skills development and graded exam practice, focusing on each module and key task types. SELC is an authorised Pre-test centre, enabling students to gain practice using authentic IELTS materials.
- IELTS is the International English Language Testing System. It measures ability to communicate in English across all four language skills – listening, reading, writing and speaking – and opens doors for people who wish to study or work where English is the language of communication. Candidates may choose either the Academic Module or the General Training Module:
 - The **Academic Module** is intended for those wishing to enrol in universities and other institutions of higher education.
 - The **General Training Module** is for those planning to undertake non-academic training or gain work experience, or is taken for immigration purposes.